



DEALER SIGNUP CHECKLIST

SOURCE ONE FINANCIAL

Assigned Dealer number: _____

Dealership Legal Name: _____

Dealership dba: _____

Dealership Owner: _____

These are the documents needed to complete your signup process with Source One Financial:

- 1. Dealership Application** (PLEASE USE BLUE INK): this form lists questions about your business and its owners. There are separate spaces for up to 4 business partners. If your Dealership has only 1 owner, use only the first Applicant spot (#1). Please make sure to sign "*Applicant Signature*" line and date. Yes No
- 2. Dealership References:** this form requires your bank account information and four business references. Yes No
- 3. Dealership Signing Authorities** (PLEASE USE BLUE INK): this form is to be completed with name and signature of the individual (s) authorized to sign for the Dealership. Please have two witnesses sign as well. Yes No
- 4. Dealer Agreement** (PLEASE USE BLUE INK): this form should be initialed on every page by the Dealership owner (s). Owner should also list name where it says "*Authorized Individual*" and signature on "*Individual Guarantor*" and "*Individual Signature*". There are separate spaces for up to 4 business partners. If your Dealership has only 1 owner, use only the first spot (#1). Yes No
- 5. Dealership License:** please provide a clear copy of your Dealership License. Yes No
- 6. Dealership Bond:** please add a copy of your Dealership's most recent Bond. Yes No
- 7. Dealer's Drivers License:** please include a clear copy of owner (s) license. Yes No
- 8. Dealership Lease / Mortgage agreement:** need a copy of your lot's Deed or Lease Agreement. Yes No

*** For Source One Use Only:

- 9. Credit Report:** we will run Dealership Owner (s) credit to verify credit history. Yes No
- 10. MA Business Search:** to validate Dealership registration in MA. Yes No

*** S1FC

Authorized by:

S1FC Underwriting Director

S1FC Sales Manager

S1FC Chief Financial Officer